

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, OCTOBER 11TH, 2017

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

ITEM:

REFER TO:

1. Call to Order, Chaplain to give Invocation, and Flag Salute
2. Roll Call
3. Approval of Minutes for the Regular Board Meeting of July 12, 2017, and Regular Board Meeting of September 13, 2017. 4-10
4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
5. Cash Report 11
6. Old Business and Board Directives from Previous Meetings
 - 6a. Discussion and Possible Action regarding procedure for employee evaluations. – Director Ashworth 12
 - 6b. CLOSED SESSION: Performance Evaluation of public employee Secretary Jennie Davis. This item is pursuant to the personnel exception found at Government Code Section 54957.—Board of Directors
 - 6c. Disclosure of Action in Closed Session, if any.—Board of Directors
7. NEW BOARD BUSINESS AND POSSIBLE ACTION

- 7a. Accept and adopt the corrected 2017/2018 budget with Resolution #10112017. – Board of Directors** **13-14**
- 7b. Update P&P- Station Coverage Strike Team Chapter III, Code 1-III-4. –Chief Joyce** **15-16**
- 8. Next regularly scheduled Board Meeting is for Wednesday, November 8th, 2017 at 10:00 a.m.**
- 9. Chief’s Report and MSFPD Information Report to the Board. —Chief Joyce**
- 10. Donations**
- **Mount Shasta Volunteer Firemen’s Association**
 - **\$1,500.00 to help pay for our new copier**
- 11. Deposits**
- **09/26/2017**
 - **\$98.06- US Bank rebate**
 - **\$1,921.61- EF Recovery**
 - **\$2,358.00- DMV**
 - **10/11/2017**
 - **\$1,500.00- MSVFA**
- 12. Fund Transfers** **17-18**
- Revenue recognition and allocation:**
- **\$1,500.00 to 728000**
 - **\$99.00 to 728000**
 - **\$1,922.00 to 611100**
- 13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**
- 14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting** **19-22**
- **Regular Payroll: 09/01-09/14/2017**
 - **\$165.07 wages**
 - **\$27.36 Federal taxes**
 - **Regular Payroll: 09/15-09/28/2017**
 - **\$113.05 wages**
 - **\$18.74 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment